| Trial Date: |  | | Trial Number: |  | |
| --- | --- | --- | --- | --- | --- |
| Product: |  | | Trial Lead: |  | |
| Attendees: | 1) | | 2) | | |
|  | 3) | | 4) | | |
| Location: |  | | | | |
| Objective of Trial: | | | | | |
|  | | | | | |
|  | | | | | |
|  | | | | | |
| Trial Goals: | | | | | |
|  | | | | | |
|  | | | | | |
|  | | | | | |
| Production Line: |  | | | | |
| Batch Size: |  | | | | |
| Number of Batches: |  | | | | |
| Product Details | | | | | |
| Formula Code or #: |  | | Formula Name: |  | |
| Formula | | | | | |
| Ingredient Name | Supplier | Vendor Code | Manufacturer Code | Lot Code | % use by weight |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
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|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **Allergens:** | * Peanut | | * Tree Nuts | | |
|  | * Eggs | | * Dairy | | |
|  | * Wheat | | * Soy | | |
|  | * Shellfish | | * Fish | | |
|  | * Other (list) | | * \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
|  | * \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | * \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| Quality Control Specifications | | | | | |
| Water Activity (aW) |  |  |  |  |  |
| pH Range |  |  |  |  |  |
| Color: |  |  |  |  |  |
| Appearance: |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| Processing Steps | | | | | |
| 1) |  |  |  |  |  |
| 2) |  |  |  |  |  |
| 3) |  |  |  |  |  |
| 4) |  |  |  |  |  |
| 5) |  |  |  |  |  |
| Finished Packaging Details | | | | | |
| Lot Code Format & Key: |  |  |  |  |  |
| Label Picture(s): |  | | | | |
|
|
|
| Pack Size (individual Unit): |  |  |  |  |  |
| Net Weight (grams/oz) or Volume (fl oz) |  |  |  |  |  |
| Pack Size (retail form): |  |  |  |  |  |
| Case Pack Information: |  |  |  |  |  |
| Case pack Labeling Info: |  |  |  |  |  |
| Master Shipper Information: |  |  |  |  |  |
| Master Shipper Labeling Info |  |  |  |  |  |
| Palletizing Instructions: |  |  |  |  |  |
| Sampling Procedure | | | | | |
| Samples Requested: |  |  |  |  |  |
| Retain  Instructions: |  |  |  |  |  |
| Testing Needs: |  |  |  |  |  |
| Trial Notes/Results | | | | | |
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| Trial Next Steps | | | | | |
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